

# *La Villa Independent School District*

**Dr. Norma L. Salaiz, Superintendent  
P. O. Box 9 – 500 E. Street  
La Villa, Texas 78562  
(956) 262-4755 – Fax (956) 262-7323**

## **PROFESSIONAL APPLICATION FOR EMPLOYMENT**

**Name:** \_\_\_\_\_

**Present Address:** \_\_\_\_\_

\_\_\_\_\_

**Present Position:** \_\_\_\_\_

**For position as teacher of:** \_\_\_\_\_

**List in order of preference:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

**Return to:  
Personnel Office  
La Villa Independent School District  
P. O. Box 9  
La Villa, Texas 78562**

**La Villa ISD is an “Equal Opportunity Employer”. All policies regarding employment will be administered without regard to race, color, creed, religion, national origin, age, handicap, sex, or marital status.**

**Revised: 05/31/2006**

1. Full Name: \_\_\_\_\_ Social Security No. \_\_\_\_\_ DOB \_\_\_\_\_

2. Permanent Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

4. Give full and accurate data regarding your educational development.

Name of School or Institution	Course	Degree or Diploma	Credits
High School			
College or University			
Graduate Work			
Special			

5. Give full and accurate data regarding your teaching experience.

Name of School or Institution	Grades or Subjects	Date	No. of Months

Total years of teaching experience \_\_\_\_\_.

6. Have you ever been convicted of a felony or a misdemeanor? Yes \_\_\_\_ No \_\_\_\_

If yes, explain below.

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7. Are you certified to teach in Texas? Yes \_\_\_\_\_ No \_\_\_\_\_

8. List certificate(s) you have received.

Elementary: \_\_\_\_\_

\_\_\_\_\_

Secondary: \_\_\_\_\_

\_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_

9. Check any of the following which you can direct or coach successfully.

- |                     |                             |                    |
|---------------------|-----------------------------|--------------------|
| _____ Arts & Crafts | _____ Debates               | _____ School Plays |
| _____ Baseball      | _____ Football              | _____ Tennis       |
| _____ Basketball    | _____ Oratorical Contests   | _____ Track        |
| _____ Calisthenics  | _____ Orchestra             |                    |
| _____ Clubs         | _____ Math Competition      |                    |
| _____ Choir         | _____ Playground Activities |                    |

10. List at least five references, including especially superintendents and principals under whom you have taught, who have first hand knowledge of your character, personality, scholarship, and teaching ability.

No.	Name	Address	Official Position	Phone No.
1				
2				
3				
4				
5				
6				

11. Add a copy of your official transcript and any additional information that will give us a more complete estimate of your training, experience, character, and ability.  
(Please use the back of this page.)

**NOTE:** This application will be placed on file for consideration when vacancies occur. It should be complete and accurate in every detail. In case of appointment you will be notified immediately.

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**Section §22.083 of the TEXAS EDUCATION CODE (TEC) requires all school districts to complete a criminal history check on all applicants. To comply with this law, you are requested to complete this form and return it with your application.**

**Your application cannot be activated until this completed form is returned with your application to the personnel office.**

**This information will be used for the purpose of determining eligibility for employment in the La Villa Independent School District.**

_____ <b>Name (Print or Type)</b>	_____ <b>Social Security Number</b>
_____ <b>Date of Birth</b>	_____ <b>Driver's License Number      State</b>

**I hereby authorize all persons, schools, companies, corporations, credit bureaus and law enforcement agencies to supply to the La Villa Independent School District any information concerning my background in connection with employment consideration, and I do release them from any liability and responsibility arising from doing so.**

_____ <b>Signature</b>	_____ <b>Date</b>
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**The La Villa Independent School District has a policy of no smoking and/or use of tobacco products in any form on school district property or any school-related or school sanctioned activity on or off school property.**

**EQUAL EMPLOYMENT OPPORTUNITY COMMISSION INFORMATION**

**“WINNERS BY CHOICE”**